

2025

**BASKETBALL
TOURNAMENT MANUAL**

WESTERN ATHLETIC CONFERENCE

WACTM

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TOURNAMENT SCHEDULE

Monday, March 10

| | | |
|--------------------|------------------------------|------------------------------|
| 11:00 AM - 5:30 PM | Opening Round Team Practices | Burns Arena (St. George, UT) |
|--------------------|------------------------------|------------------------------|

Tuesday, March 11

| | | |
|-----------------|--|-------------------------------------|
| As Scheduled | Team Packet Pick Up - Coordinated with R. Warren | Orleans Hotel & Casino |
| 6:30 AM (MT) | Team Entrance Opens | South Tunnel Entrance - Burns Arena |
| 7-10:30 AM (MT) | Shootarounds | Burns Arena (St. George, UT) |
| 11:00 AM (MT) | Hospitality Available | Schofield Lounge |
| 12:00 PM (MT) | Women's Opening Round | Burns Arena (St. George, UT) |
| 2:30 PM (MT) | Men's Opening Round | Burns Arena (St. George, UT) |

Wednesday, March 12

| | | |
|--------------|--|-------------------------|
| As Scheduled | Team Packet Pick Up - Coordinated with R. Warren | Orleans Arena |
| 10 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 10 AM | Media Work Room Opens | Gold A |
| 11 AM - 1 PM | Lunch - AA/Staff/Media Credential Required | Gold B |
| 11 AM | Arena Doors Open | |
| 12 PM | Women's Quarterfinal #1 | Orleans Arena |
| 2:30 PM | Women's Quarterfinal #2 | Orleans Arena |
| 4:30-6:30 PM | Dinner - AA/Staff/Media Credential Required | Gold B |
| 5 PM | Arena Doors Open | |
| 6 PM | Men's Quarterfinal #1 | Orleans Arena |
| 8:30 PM | Men's Quarterfinal #2 | Orleans Arena |

Thursday, March 13 & Friday March 14

| | | |
|--------------|---|-------------------------|
| 6:30 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 7-10:55 AM | Shootarounds | Orleans Arena |
| 10 AM | Media Work Room Opens | Gold A |
| 11 AM - 1 PM | Lunch - AA/Staff/Media Credential Required | Gold B |
| 11 AM | Arena Doors Open | |
| 12 PM | Women's Quarterfinal #3/Semifinal #1 | Orleans Arena |
| 2:30 PM | Women's Quarterfinal #4/Semifinal #2 | Orleans Arena |
| 4:30-6:30 PM | Dinner - AA/Staff/Media Credential Required | Gold B |
| 5 PM | Arena Doors Open | |
| 6 PM | Men's Quarterfinal #3/Semifinal #1 | Orleans Arena |
| 8:30 PM | Men's Quarterfinal #4/Semifinal #2 | Orleans Arena |

TOURNAMENT SCHEDULE

Saturday, March 16

| | | |
|--------------|---|------------------------------|
| 8:30 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 9-11 AM | Shootarounds | Gold A |
| 10:30 AM | Media Work Room Opens | Orleans Arena |
| 11:30 AM | Arena Doors Open | |
| 11:30-1:30PM | Lunch - AA/Staff/Media Credential Required | Gold B |
| 12:30 PM | Women's Championship Game | Orleans Arena |
| 2:45 PM | Award Ceremony | Orleans Arena Center Court |
| 6-8 PM | Dinner - AA/Staff/Media Credential Required | Gold B |
| 7:30 PM | Arena Doors Open | |
| 8:40 PM | Men's Championship Game | Orleans Arena |
| 10:45 PM | Award Ceremony | Orleans Arena Center Court |

TOURNAMENT DATES & DEADLINES

| DATE | ACTION |
|----------------------|--|
| November 2024 | 150 Tickets distributed to institutions |
| Friday, January 3 | All Session & Courtside tickets go on sale to general public |
| Tuesday, February 11 | Hotel Block Closes |
| Tuesday, February 25 | Team Tournament Conference Call - 1 PM CT |
| March 3-6 | All-Conference Nominations |
| Friday, February 28 | All Forms Due to Conference Office |
| Monday, March 3 | Single Session tickets go on sale |
| Friday, March 7 | All-Conference Voting Opens |
| Sunday, March 9 | All-Conference Voting Closes |
| Sunday, March 9 | Bracket Release |

TOURNAMENT INFORMATION

1. Facility Information

The WAC Basketball Tournament Opening Round will be held March 11, 2025 at Burns Arena in St. George, UT. The remainder of the Tournament will be played March 12-15, 2025 at the Orleans Arena.

Burns Arena (Opening Round)

700 E 400 S
St. George, UT 84770

Orleans Arena

4500 West Tropicana Ave
Las Vegas, NV 89103.

2. Format

The Tournament will utilize a standard bracket. Opening Round matchup between the #8/9 seeds will take place at Burns Arena in St. George, UT. The advancing 8 teams play the remainder of the Tournament at the Orleans Arena in Las Vegas, NV.

3. Lodging

As the host hotel the Orleans Hotel & Casino has group block rates for teams, staff, media and fans. Hotel blocks will be open until Tuesday, February 11.

a. Fan/Media Block. Link for fans and Media to book at a preferred rate. <https://orleans.boydgaming.com/stay/group-reservation>. Group ID WACC25C

b. Teams. Call the Orleans to book directly. Teams are not required to stay at the host hotel.

4. Officials

The Conference Coordinators of Officials are responsible for selecting and assigning officials. One alternate official will be assigned to each tournament game and shall be seated at the scorer's table. Officials will be posted in team locker rooms on the timing sheets an hour prior to tip off.

5. Participants

All nine eligible conference members will qualify for the WAC Tournament. The winners of each tournament shall represent the WAC as the automatic qualifier to the NCAA Tournament. Should a transitioning member institution win the WAC Tournament, the tournament's highest-seeded eligible team shall be the automatic qualifier to the NCAA Tournament.

Each participant in the WAC Basketball Tournament must be eligible under the rules of its own institution, the Conference and the NCAA. The NCAA rules governing the eligibility of the individual student-athlete for participation in the NCAA Championships will be applied to each participant.

6. Personnel

All game management personnel will be selected and assigned by the WAC including but not limited to the official scorer, timer(s), shot clock operator, instant replay, scoreboard operator, stat crew and PA announcer.

7. Seeding

The bracket will be seeded based on conference win/loss percentage. Tie's will be broken by the WAC Tiebreaking Procedures.

8. Tiebreaking Procedures

Using the application of the WAC Tiebreaking Principle, the following tiebreaking procedures shall be used for basketball.

a. Two-Way Tie.

1. The winner of the head-to-head competition is the higher seed.
2. The institution who is the highest in the WAC Resume Seeding System is the higher seed.
3. If the tie is for first place, compare the tied teams' records against the next highest finishing team and continue through the standings. The team with the best record against the next highest finishing team(s) or group of tied teams that the tied teams have played the same amount of times shall receive the higher seed. If the tie is for any position other than first place the comparison shall begin at the top of the standings.
4. If a tie still remains, the institution with the highest NET at the conclusion of the WAC's regular season.

b. Three or More-Way Tie.

Once a tie has been reduced to two teams, the two-team tie-breaker is implemented.

1. Compare the records of the tied teams against each other. The team(s) with the best record(s) versus the other tied teams receives the higher seed or advances to the next tie-breaker.
2. The institution who is the highest in the WAC Resume Seeding System is the higher seed.
3. If a tie still remains, the institution with the highest NET at the conclusion of the WAC's regular season shall receive the higher seed.

9. Tournament Cancellation

In the event the WAC Tournament is unable to be completed due to weather or other extenuating circumstances, the tournament's highest-seeded eligible team shall be the automatic qualifier to the NCAA Tournament.

10. Withdrawing Team

Should a team be forced to withdraw from the tournament due to any reason after the bracket has been set, the opponent of the withdrawing team will advance in the bracket.

TOURNAMENT OPERATIONS OPENING ROUND

1. Arena Entrance

Team entry is on the south side of Burns Arena. Entry will open two hours prior to the first game or 30 minutes before the first shootaround, whichever is earlier. Teams will not be permitted to enter through any other point due to security clearance requirements.

Administrators and non team personell should enter through the South Side Tunnel of Burns Arena.

2. Athletic Training

Athletic training services for the Opening Round will be provided by Utah Tech. Utah Tech will provide a venue Emergency Action Plan prior to the event, and review with each team’s medical staff prior to the game.

b. Medical. Utah Tech Sports Medicine will contract a tournament physician and ambulance to be on site for all games. The nearest hospital to Burns Arena is **Intermountain Health St George Regional Hospital** 1380 E Medical Center Dr, St. George, UT 84790.

3. Benches

Bench locations will be coordinated with locker room space as shown in Appendix 3. These will be assigned by the WAC.

4. Hospitality

Hospitality will be provided on the second level in the Schofield Lounge.

5. Locker Rooms

Team locker rooms will be pre-assigned based on seed. Teams must follow designated routes to and from the court to prevent crossover. There are no alternative routes to the court and assigned locker rooms may not be changed without WAC approval. Teams may access locker rooms no earlier than two hours prior to their scheduled game time. Locker rooms will not be available for shootarounds.

6. Media

Media seating is designated on the south baseline in front of section 114.

7. Parking

The drop off point for team buses only is at the south sdie of the arena. Bus parking is directly adjacent Lot S. See Appendix 3.

8. Practice & Shootarounds

Practices and shootarounds times will be assigned through the WAC based on game times and seeding at Burns Arena. Teams will have three seats available for scouting their next potential opponent in press row. Team credential required.

9. Scouting Seats

Teams will have three seats available for scouting their next potential opponent in the top two rows of section 111..

10. Tickets

Opening round tickets are NOT a part of the All Session package and will be distributed through the Utah Tech Ticket Office. Each participating team will submit a 150 person pass list. These guests will be able to sit in the reserved area directly behind the teams bench for their participating game.

All other tickets may be purchased from the Utah Tech Ticket Office at 435-652-7800 or boxoffice@utahtech.edu.

| OPENING ROUND TICKET PRICING | |
|------------------------------|-------------|
| | MEN & WOMEN |
| Courtside | \$100 |
| GA | \$20 |
| Youth/Military | \$15 |
| WAC Student | \$12 |

11. Video

Due to space limitations, teams will not be allowed to film their own games. Video files of the tournament games will be uploaded to the WAC’s video exchange service, Synergy. Participating teams my live capture game through provided to the bench area via SDI cable.

1. Arena Entrance

Team entry is at the Northeast Entrance of the Orleans Arena for games and shootarounds. Entry will open two hours prior to the first game or 30 minutes prior to the first shootaround, whichever is earlier, each day. Teams will not be permitted to enter through any other point due to security clearance requirements.

Administrators and teams entering the arena outside the session they are playing in should enter at Gate B - Southeast Entrance.

2. Athletic Training

Athletic training services for the WAC Basketball Tournament will be provided by GameTime Sports Medicine. Training supplies including treatment/massage tables, stationary bikes, electric stim device, portable heat packs, mobility devices (foam rollers, etc) and recovery boots (NormaTech) will be available. Emergency equipment including an AED, splints and crutches are on site in case of traumatic injury. GameTime will provide a venue Emergency Action Plan prior to the event, and review with each team's medical staff prior to their first game.

a. Concussion Management Policy. The NCAA requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in the WAC Basketball Tournament. If a participating team lacks appropriate medical staff to activate its concussion management plan, the championship physician/athletic trainer will examine the student-athlete and will determine medical clearance. See Appendix 7 for WAC Concussion Management Policy.

b. Medical. GameTime Sports Medicine will contract a tournament physician and ambulance to be on site for all games. The nearest hospital to the arena and host hotel is **Spring Valley Hospital Medical Center**, 5400 S Rainbow Blvd, Las Vegas, NV 89118. 702.853.3000

c. Stationary Bikes. The WAC will provide four stationary bikes, two near each bench and two located in the back hallway near the locker rooms. Bikes may only be utilized by teams participating in the session.

3. Basketballs

Wilson is the official ball of the WAC Tournament and will be used for all games (EVO NXT). The officials will select the game ball for each contest. Twenty-four basketballs at shootarounds and twelve for each team's pregame warm-up will be available.

4. Benches

Team benches with 20 chairs will be assigned on a per game basis by the WAC. Only those in uniform or with a team credential will be permitted in the bench area.

Bench locations will be coordinated with locker room space as shown in Appendix 6. These will be assigned by the WAC with the exception of the championship games where the higher seed may choose the preferred bench.

5. DV Sport & Bench Technology

DV Sport will be utilized at all Tournament games for replay and will provide access at each bench to a live program feed via a SDI cable. It is the responsibility of each institution to bring the necessary hardware and software to utilized on their bench during the game. If the live video is not available on both benches, the game manager shall discontinue the feed for both teams.

6. Gatorade

The WAC will provide towels, Gatorade, water, ice, drinking cups, water coolers and water bottles for participating institutions' use courtside and in the locker rooms. No other product, cups, coolers or water bottles may be used. Each team will be responsible for cleaning their own squeeze bottles.

7. Halftime

Halftime will be 15 minutes in length. Teams will be allowed to return to the court for warm ups with six minutes on the clock.

8. Laundry

Each team is responsible for its own laundry and may use the washing machines at the Orleans Arena beginning on Wednesday. Reserve times for your team at the digital sign up, <http://wac.org/forms.html>. Detergent will be provided and late night access will be available if requested. Advancing teams will be prioritized in the laundry schedule.

9. Locker Rooms

Team locker rooms will be assigned for each session on a daily basis. Teams must follow designated routes to and from the court to prevent crossover. There are no alternative routes to the court and assigned locker rooms may not be changed without WAC approval. Teams may access locker rooms no earlier than two hours prior to their scheduled game time. Locker rooms will not be available for shootarounds.

10. Meals

Each participating team is responsible for the cost of meals or expenses for its official travel party. Outside food is not permitted in the arena. It is highly recommended that institutions contact the hotel well in advance for any special meal arrangement. The Orleans Arena contact for catering in the hotel and arena is Chaz Morton.

11. Media Timeouts

The following NCAA procedures shall govern media timeouts for all games unless modified by a national or regional television network.

a. Men's Basketball.

- [i] Electronic media timeouts shall be taken at the first dead ball at or after the 16, 12, 8 and 4-minute marks.
- [ii] The first timeout called in the second half shall become the length of a timeout called for under the electronic media timeout.
- [iii] When one of the following occurs that creates a dead ball, that dead ball will become the scheduled electronic media timeout:
 1. A timeout is granted with 30 seconds or less before any of the media marks, or
 2. An official elects to use instant replay with 30 seconds or less before any of the media marks, or
 3. Either 1 or 2 above creates the first dead ball after one of the media marks.
- [iv] In addition to carrying over any unused timeouts into any overtime period, each team shall receive one additional 30-second timeout for each overtime period but not until the period begins.

b. Women's Basketball.

- [i] There is one electronic media timeout in each quarter that occurs at the first dead ball at or below the 5-minute mark.
- [ii] When a replay review occurs before the 5-minute mark in a quarter and prior to the quarter's electronic media timeout, the replay review triggers that quarter's electronic media timeout after the results of the replay review are communicated to both head coaches.
- [iii] When a team calls a timeout before the electronic media timeout mark for the that quarter, or calls a timeout which creates the first stoppage in play at or below the mark, the timeout shall be charged to the team and it will become that quarter's electronic media timeout.
- [iv] The first replay review or team called timeout of the second half will trigger the second half electronic media timeout.

12. Parking

The drop off point for team buses only is at the northeast entrance of the arena. Buses shall then park along the back fence of the lot on the north end of the arena. All other parking is free in the lots adjacent to the Orleans.

13. Participant Gifts

The WAC will provide a team gift to the full team travel party of 25. In addition the 15 participating student-athletes will receive an additional gift. Gifts will be distributed on site and may not be provided to ineligible student-athletes. Institutions may purchase additional gifts through the WAC.

14. Practice & Shootarounds

Practices and shootarounds times will be assigned through the WAC based on game times and seeding.

- a. Shootarounds.** Shootarounds will begin on Thursday in the Orleans Arena. Teams will be allotted 25 minutes on Thursday and Friday and 40 minutes on Saturday.
- b. Media Access.** Practices and shootarounds are closed to the media and public unless a team elects for it to be open. If opened, it must be considered open to all members of the media and public.
- c. Cancellation.** If a team elects to NOT use a scheduled practice or shootaround time they must notify their team liaison no later than 11 PM the night prior. Failure to do so may result in a **\$500 fine** for each infraction.

15. Pre-Game Format

The scoreboard clock will start 60 minutes prior to player introductions of the first game of a session and a minimum of 27 minutes before player introductions of the second game of the session.

- a. National Anthem.** The national anthem shall be played or sung before the first game of each session with 12 minutes on the scoreboard clock. Should a singer not be present, the band of the highest-seeded team in the game shall have the first option of performing the anthem.
- b. Player Introductions.** Introductions of starting lineups will begin with 0:00 on the scoreboard clock. The lineups shall be introduced by team beginning with the lowest seed.

16. Scouting Seats

Teams will have three seats available for scouting their next potential opponent in press row. Team credential required.

17. Squad Size

All participating teams may have a maximum of 15 student-athletes in uniform for each game. Institutions may change student-athletes in uniform from game to game as long as all individuals are on the team list. All student-athletes are allowed to participate in a team's shootaround.

18. Team List

Each team should identify 25 individuals on their Team List to serve as the official party, including student-athletes, coaches, managers, etc. Individuals on the Team List will be provided Team credential pins, which must be worn at all times in the arena, including shootarounds and games. Uniform will serve as a credential for participating student-athletes. Each institution is responsible for all insurance claims including but not limited to travel, accident, death, dismemberment and liability for individuals included on its Team List.

19. Travel

All participating teams shall make their own travel arrangements to, from and while in Las Vegas for the Tournament.

20. Uniforms

All teams should travel with both light and dark jerseys to the tournament site. The higher seeded team in a game will wear light uniforms and the lower seeded team will wear dark uniforms for each game of the tournament. All uniforms and equipment must comply with the rules specified in the NCAA Men's and Women's Basketball Rule Books.

21. Video

Due to space limitations, teams will not be allowed to film their own games. Video files of the tournament games will be uploaded to the WAC's video exchange service, Synergy. Teams may capture coaches' camera feed directly to a device or hard drive through arena SDI/BNC cable for your game or your next opponent's games at one of four stations in the locker room hallway or outside the arena video room. Teams must have means to transfer video on to laptop (converter box).

ADDITIONAL INFORMATION

1. Administrative Staff Access

All administrators requiring access will require a credential. All Access credentials have been distributed to all Presidents, Athletic Directors, SWAs, FARs and SMC members. Any additional staff should be listed on the Team or University Staff Credential Form. Each institution will be given 12 credentials and may request up to five additional. All institutions are required to designate the following area leads: Team Administrator, Sports Information, Ticketing and Band, Cheer & Dance Liaison.

2. Artificial Noisemakers & Banners

Artificial noisemakers are not permitted inside the arena. Individual banners are allowed. However, banners that are deemed to be objectionable will be removed from the arena.

3. Band, Cheer & Dance

Each institution is required to designate a Band, Cheer & Dance Liaison and to have a presence at all semifinal and Championship games. A separate manual will be distributed to each institutions administrator, Band, Cheer & Dance liaison, band directors and Cheer and Dance Coaches.

Each institution will be allowed 30 Band members, 24 Cheer and Dance members, one mascot, four directors/coaches and one liaison at the event level. This group will enter through Gate C of the Orleans Arena and will be given a silicone wristband. Any additional members will be seated in the student section, will require a ticket and must enter at the main fan entrance.

Storage, warm-up and gathering areas will be arranged. Any questions should be direct

4. Hospitality

The hospitality room is located in Gold B and may be accessed with All Access, University Staff, Media and Event Staff credentials. It will be open from 10 AM through halftime of the last game Monday- Friday; and 1:30 PM through halftime of the final game on Saturday. Lunch and dinner will be provided.

5. Institutional Arena Entry Table

Each institution will be given a table at the main fan entrance of the Orleans Arena in the vestibule prior to the ticketing area for promotion and ticket distribution for all sessions that they are participating in. Each institution is responsible for staffing their own table.

6. Merchandise

Teams will have the opportunity to pre-order championship merchandise through Event1's website. An email with directions will be sent to the head coaches and administrators. Championship merchandise will also be sold on site in the team shop located on the concourse behind Section 110. Institutional athletic outfitters are prohibited from selling merchandise at the arena or host hotel.

7. Rallies & Special Events

The Orleans Hotel features approximately 40,000 square feet of banquet and meeting space, a number of restaurants and specialty bars that may be utilized for special events. Please contact Chaz Morton at the Orleans to coordinate directly.

8. #WACVegas Lounge

#WACVegas Lounge will be open at gates and is located in the South endzone. Access is limited to All-Access, VIP, #WACVEGAS lanyards and courtside guests. Institutions may request up to three VIP credentials, these credentials do not give Arena access and an additional credential or ticket will be required for entry. These are intended for development staff and university representatives. Light appetizers will be provided with a cash bar.

CREDENTIALS

1. Credentials

All credentials provide access into the Tournaments except VIP. By accepting this credential the bearer agrees to conditions set by the WAC. Any unauthorized use of this credential may result in the immediate dismissal from the Tournament.

| TYPE | ACCESS | DESIGNATED ENTRY | INTENDED AUDIENCE |
|------------------|--|---|--|
| All Access | All areas of the arena | All | WAC Staff & University Presidents, Athletic Directors, SWAs, FARs |
| University Staff | Press Conference Room Team Admin Seating Arena Floor Hospitality Room | Main Lobby Gate B - SE Entry | University Staff Representatives |
| Team (Pin) | Team Benches Locker Rooms Video Recording Areas Scout Seating | NE Entrance | Official Travel Party WAC Coaches WAC Players Basketball team personell |
| VIP | #WACVegas Lounge (no Arena entry) | Main Lobby | Courtside |
| Medical | Team Admin Seating Locker Rooms Arena Floor Hospitality Room | All | WAC Medical Staff Team Medical Staff |
| Media | Press Conference Room Media Work Room Hospitality Room Press Row Seating | Main Lobby Gate B - SE (Orleans Only) | Media |
| Photo/Video | Press Conference Room Media Work Room Hospitality Room Baseline Seating | Main Lobby Gate B - SE | Photographers Videographers |
| Event Staff | Working access to all areas of arena; person with credential should be performing a job function - VIP room excluded | All | Non-WAC Staff Volunteers Arena Staff |
| Officials | Arena Floor Officials' Locker Rooms | Loading Dock | Game Officials |
| Broadcast | Arena Floor North Production Lot Media Work Room | Loading Dock | ESPN Staff Television Production Crew |
| Arena | Arena Concourse | Main Lobby | Orleans Staff WAC Vendors |

2. Credential Pick Up

A pre-tournament information packet will be distributed to all teams in Las Vegas including credentials, player-guest passes and schedules. The team administrator will be responsible for picking up the packet and other tournament-related items for the respective school. Pick ups can be scheduled using the form at <https://wac.org/forms.html>. The team administrator may designate another individual to pick up these by designating the responsible person on the form referenced above.

3. Postgame Court Access

Each institution participating in the championship games will receive fifty (50) COURT ACCESS ONLY wristbands prior to its game. The colored wristband of the winning team will be permitted to exit the general seating areas and enter the arena floor area at the conclusion of the championship game for the awards ceremony.

TICKETS & SEATING

1. Seating

All seating in the arena will be general admission by section or area with the exception of courtside.

- a. **ADA Seating.** ADA seating is available and should be brought to the attention of the arena ticket offices.
- b. **Non-Participant Team Seating.** Teams may sit in sections 112 or 113 to watch additional games with valid credential. Teams must enter at the team entrance.
- c. **Team Administrator Seating.** Five seats behind team benches and two seats at press row will be available for representatives of each institution involved in the game with an All-Access, University Staff or Team credentials.
- d. **Team Pass List Seating.** Separate men’s and women’s cards, which allow seating in the first six rows behind the team’s bench, will be given to each institution to distribute before each game. Once a game is completed, those fans must leave the behind the bench immediately so that the seats can be used for the next game.

2. Ticket Policies

All tickets are distributed through the Orleans Arena Box Office. Each WAC institution, regardless of participation, is required to purchase 150 all-session tickets to be sold through their ticket office. These were paid for in the Fall.

- a. **All Session.** Additional all-session tickets may be requested and paid for through the Orleans Box Office.
- b. **Team Pass List.** Each participating institution should use tickets from its block of 150 for team guest tickets.
- c. **Student Tickets.** Student tickets will be sold on a daily basis during the tournament. Each institution will have the opportunity to purchase up to 300 student tickets in the student section for its first guaranteed women’s and men’s game. Additional tickets may be purchased at the student rate and will be assigned to an overflow section. If a school advances, they will have one hour after their last game to let the WAC know how many student tickets they want to purchase for the next game. Schools will need to pay for the tickets via credit card to the arena. Institutions may pick up tickets from the box office on the day of the game and will be responsible for the distribution.
- d. **Ticket Purchases/Week of Tournament.** During the week of the tournament, tickets may be purchased through the arena Ticket Office. The Orleans All-Session tickets will be on sale through the final game on Thursday.
- e. **Complimentary Tickets.** There are no complimentary tickets. Institutions or guests must purchase all tickets.
- f. **General Public.** Ticket orders will be taken by the Orleans Arena Ticket Office beginning January 3.
- g. **Individual Sessions.** Single session tickets will go on sale March 3 at the Orleans Arena Ticket Offices.
- h. **Suites.** Institutions will have a suite for each session in which it plays. Food and beverage may be added at institutional expense by contacting Chaz Morton with the Orleans Arena.
- i. **Professional Scouts.** Scouts must purchase an all-session tournament ticket from the Conference office.
- j. **Will Call.** Institutions are responsible for staffing their own will call.
- k. **Re-entry.** There will be no re-entry. Guests will not be allowed to leave and re-enter the venue.

3. Ticket Pricing

All-Session GA (men’s & women’s) tickets are sold through the Orleans Box Office at \$175.

All tickets prices are base priced fees, except WAC student tickets.

| ORLEANS ARENA II SINGLE SESSION PRICING | | | | | | |
|---|---------------|------------|--------|---------------|------------|--------|
| TICKET TYPE | MEN | | | WOMEN | | |
| | QUARTERFINALS | SEMIFINALS | FINALS | QUARTERFINALS | SEMIFINALS | FINALS |
| Courtside | \$100 | \$150 | \$200 | \$60 | \$80 | \$100 |
| GA | \$40 | \$50 | \$60 | \$20 | \$30 | \$40 |
| Youth/Military | \$30 | \$40 | \$50 | \$15 | \$20 | \$30 |
| WAC Student | \$16 | | | \$16 | | |

1. Awards & All-Tournament Team

The following awards will be presented at the completion of each tournament: Tournament Championship Trophy and the five player All-Tournament Team, including the Most Outstanding Player.

The All-Tournament team and Most Outstanding Player awards will be determined by the WAC and media on site.

2. Credentials

The WAC will coordinate all requests for credentials. Media personnel must present a credential for admission to the arena. Credential pick up will be at Gate B - Southeast entrance.

3. Media Work Room

The media work room will open two hours prior the first game each day of the tournament. Conference notes and stats, team notes and stats and tournament records as well as a box score and play-by-play after each game. Updated brackets and complete press conferences are posted on the WACSports.com

4. Postgame Locker Room Policy

Team locker rooms are closed to the media at all times.

5. Postgame Press Conferences

The WAC Media Directors will select two student-athletes from each team for the all press conferences. Following the 10-minute cooling off period the advancing team will be escorted to the interview room followed by the non-advancing team. This policy is applicable to all games, except the championship games. In those games the second place team will be first, followed by the champion.

6. Seating

Media seating will be available as assigned by the WAC on press row which is located on the west sideline.

7. Shipping

All Tournament media information should be shipped using the following address. "WAC Basketball Tournament" must be included on all items.

Orleans Arena

c/o WAC Basketball Tournament
4500 West Tropicana Avenue
Las Vegas, NV 89103
702.691.5106

8. Statistics

The Media Director will be responsible for the statistics operation, which will provide NCAA approved box scores. A copy of the official box score and play-by-play for each tournament game will be provided to the competing institutions and members of the media in the most expedient manner possible.

9. Television & Radio Rights & Polices

a. Television. ESPN holds the rights to the live streaming and on-demand broadcasts of all tournament games.

[i] If requested, coaches are required to participate in halftime interviews. The reporter will conduct a live interview with the coach of the leading team at the start of the halftime period. The reporter will interview the other coach off camera as teams return to the floor. If the game is tied, the coach of the higher-seeded team is interviewed first. At the conclusion of the game, the coach and/or player from the advancing team will participate in a live post-game

b. Radio. The rights to the broadcast of all tournament games are held by the Western Athletic Conference. Each team's official station shall be provided broadcast rights at no charge. No other origination by an institution shall be permitted without approval from the WAC and may incur additional expenses which will be the responsibility of the institution or broadcasting organization.

APPENDIX 1 • COURT SCHEDULE**Site Addresses**

| Orleans Arena | Burns Arena |
|--|-------------------------------------|
| 4500 West Tropicana Ave Las Vegas, NV 89103 | 700 E 400 S St. George, UT 84770 |

Monday, March 10 (All Times MT)

| | | |
|----------------|----------------------------|-------------|
| 11 - 12:30 PM | Practice - Women's #8 Seed | Burns Arena |
| 12:40- 2:10 PM | Practice - Women's #9 Seed | Burns Arena |
| 2:20 - 3:50 PM | Practice - Men's #8 Seed | Burns Arena |
| 4- 5:30 PM | Practice - Men's #9 Seed | Burns Arena |

Monday, March 10 (All Times MT)

| | | |
|---------------|------------------------------|-------------|
| 6:30 AM | Team Entrance Opens | Burns Arena |
| 7-7:40 AM | Shootaround: Women's #9 Seed | Burns Arena |
| 7:45-8:25 AM | Shootaround: Women's #8 Seed | Burns Arena |
| 8:30-9:10 AM | Shootaround: Men's #9 Seed | Burns Arena |
| 9:30-10:10 AM | Shootaround: Men's #8 Seed | Burns Arena |
| 12 PM | Women's Opening Round Game | Burns Arena |
| 2:30 PM | Men's Opening Round Game | Burns Arena |

Wednesday, March 12

| | | |
|---------|------------------------------|-------------------------|
| 10 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 12 PM | Women's Quarterfinal Game #1 | Orleans Arena |
| 2:30 PM | Women's Quarterfinal Game #2 | Orleans Arena |
| 6 PM | Men's Quarterfinal Game #1 | Orleans Arena |
| 8:30 PM | Men's Quarterfinal Game #2 | Orleans Arena |

Thursday, March 13

| | | |
|----------------|-------------------------------|-------------------------|
| 6:30 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 7-7:25 AM | Shootaround - Women's #5 Seed | Orleans Arena |
| 7:30-7:55 AM | Shootaround - Women's #4 Seed | Orleans Arena |
| 8-8:25 AM | Shootaround - Women's #6 Seed | Orleans Arena |
| 8:30-8:55 AM | Shootaround - Women's #3 Seed | Orleans Arena |
| 9-9:25 AM | Shootaround - Men's #5 Seed | Orleans Arena |
| 9:30-9:55 AM | Shootaround - Men's #4 Seed | Orleans Arena |
| 10:00-10:25 AM | Shootaround - Men's #6 Seed | Orleans Arena |
| 10:30-10:55 AM | Shootaround - Men's #3 Seed | Orleans Arena |
| 12 PM | Women's Quarterfinal Game #3 | Orleans Arena |
| 2:30 PM | Women's Quarterfinal Game #4 | Orleans Arena |
| 4 PM | Team Entrance Opens | Gate D - NE Arena Entry |
| 6 PM | Men's Quarterfinal Game #3 | Orleans Arena |
| 8:30 PM | Men's Quarterfinal Game #4 | Orleans Arena |

APPENDIX 1 • COURT SCHEDULE

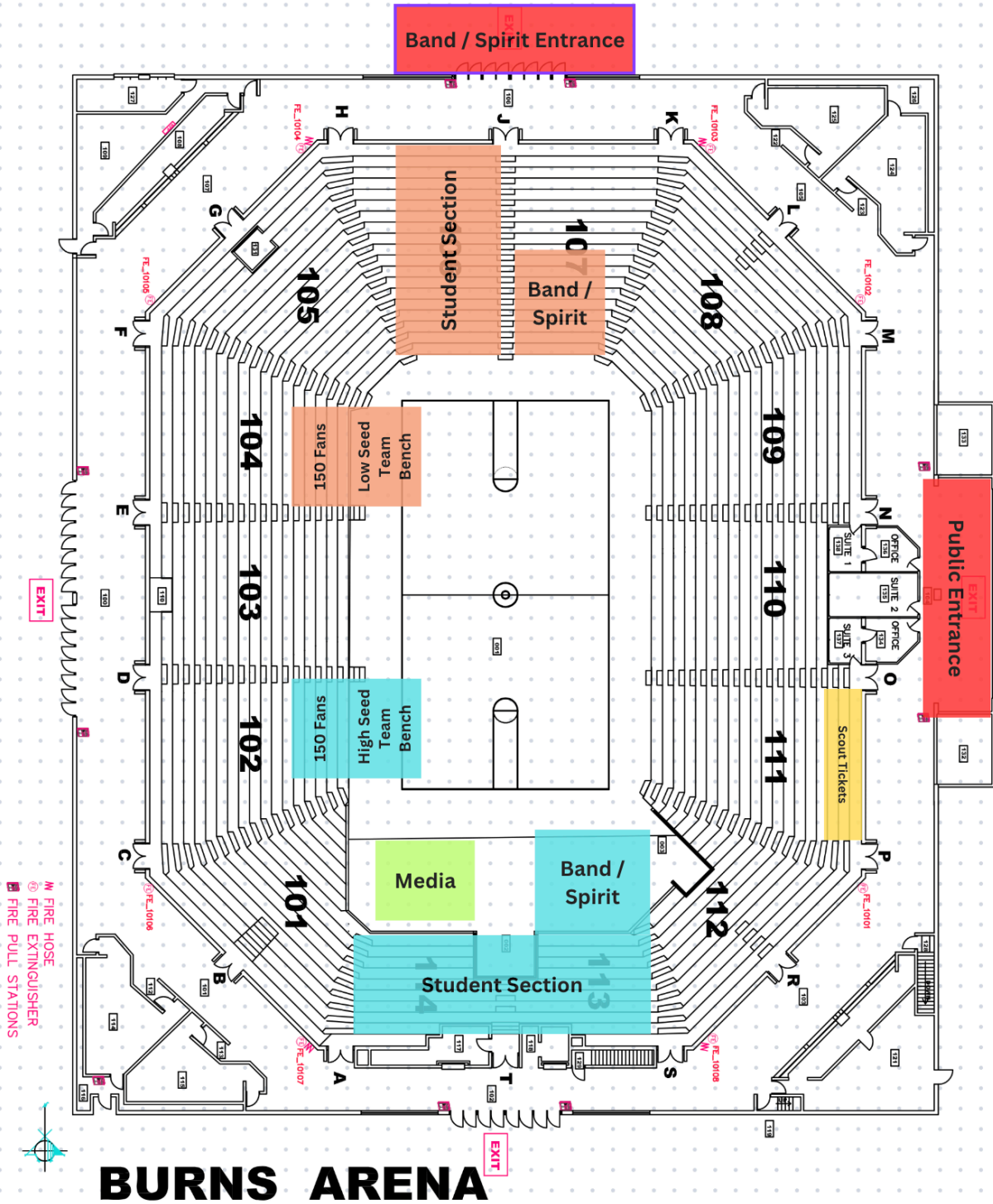
Friday, March 14

| | | |
|----------------|---|-------------------------|
| 6:30 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 7-7:25 AM | Shootaround - Women's Quarterfinal Game #3 Winner | Orleans Arena |
| 7:30-7:55 AM | Shootaround - Women's Quarterfinal Game #1 Winner | Orleans Arena |
| 8-8:25 AM | Shootaround - Women's Quarterfinal Game #4 Winner | Orleans Arena |
| 8:30-8:55 AM | Shootaround - Women's Quarterfinal Game #2 Winner | Orleans Arena |
| 9-9:25 AM | Shootaround - Men's Quarterfinal Game #3 Winner | Orleans Arena |
| 9:30-9:55 AM | Shootaround - Men's Quarterfinal Game #1 Winner | Orleans Arena |
| 10:00-10:25 AM | Shootaround - Men's Quarterfinal Game #4 Winner | Orleans Arena |
| 10:30-10:55 AM | Shootaround - Men's Quarterfinal Game #2 Winner | Orleans Arena |
| 12 PM | Women's Semifinal Game #1 | Orleans Arena |
| 2:30 PM | Women's Semifinal Game #2 | Orleans Arena |
| 4 PM | Team Entrance Opens | Gate D - NE Arena Entry |
| 6 PM | Men's Semifinal Game #1 | Orleans Arena |
| 8:30 PM | Men's Semifinal Game #2 | Orleans Arena |

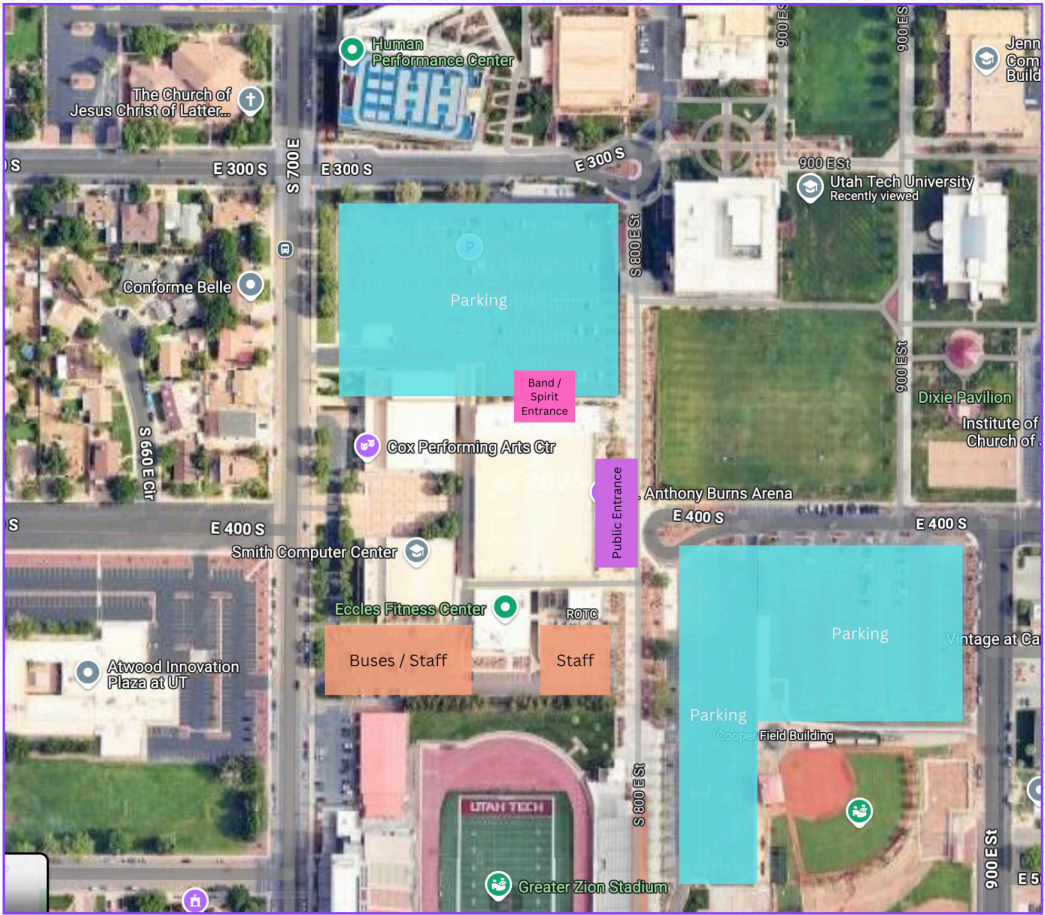
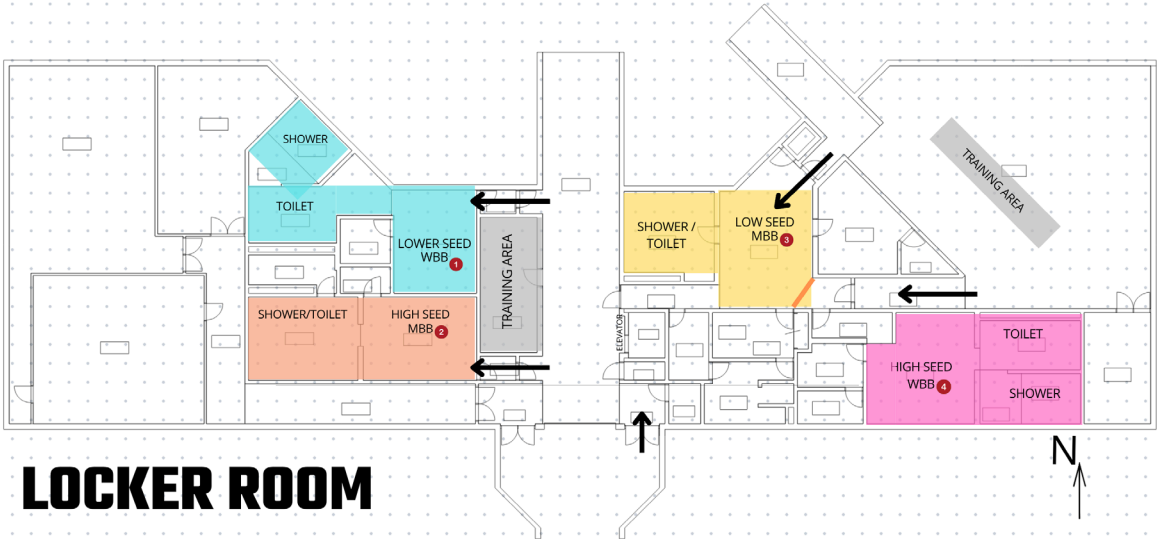
Saturday, March 16

| | | |
|--------------|--|------------------------------|
| 8:30 AM | Team Entrance Opens | Gate D - NE Arena Entry |
| 7-7:40 AM | Shootaround - Women's Semifinal Game #1 Winner | Orleans Arena |
| 7:45-8:25 AM | Shootaround - Women's Semifinal Game #2 Winner | Orleans Arena |
| 9-9:40 AM | Shootaround - Men's Semifinal Game #1 Winner | Orleans Arena |
| 10-10:40 AM | Shootaround - Men's Semifinal Game #2 Winner | Orleans Arena |
| 12:30 PM | Women's Championship Game | Orleans Arena |
| 2:45 PM | Award Ceremony | Orleans Arena Center Court |
| 6:30 PM | Team Entrance Opens | Gate D - NE Arena Entry |
| 8:40 PM | Men's Championship Game | Orleans Arena |
| 11:00 PM | Award Ceremony | Orleans Arena Center Court |

**APPENDIX 3 • BURNS ARENA MAP
ENTRANCES & PARKING**



APPENDIX 3 • BURNS ARENA MAP ENTRANCES & PARKING



PARKING MAP

**APPENDIX 4 • ORLEANS ARENA
ENTRANCES & PARKING**



NE ENTRY & LOADING DOCK



GATE B || CREDENTIAL & MEDIA ENTRY



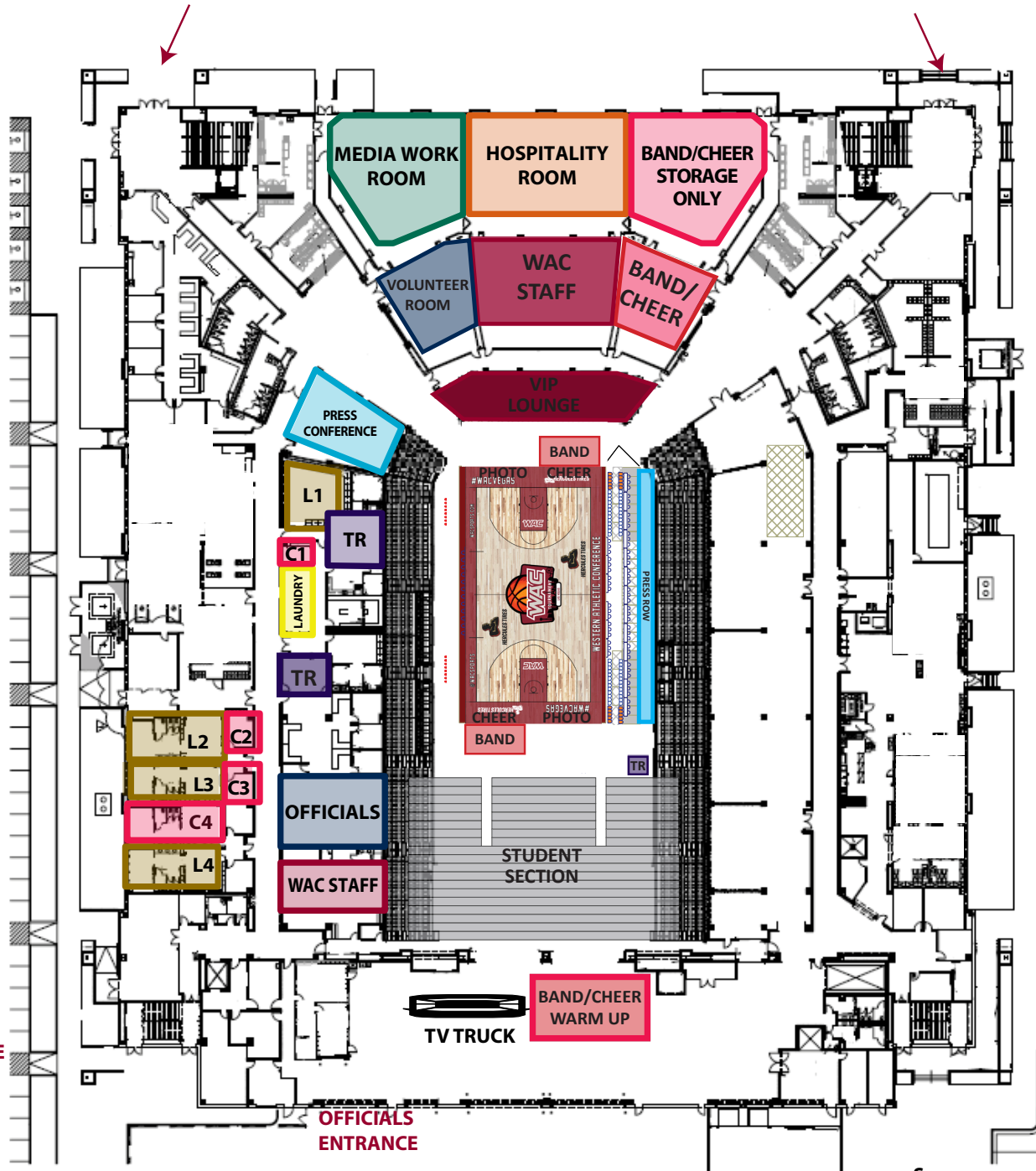
GATE C || BCD DROP OFF & ENTRY



APPENDIX 5 • ORLEANS ARENA ROOM MAP

ADMIN, SCOUT AND
MEDIA ENTRANCE

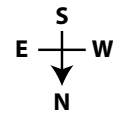
BAND/CHEER/DANCE
ENTRANCE



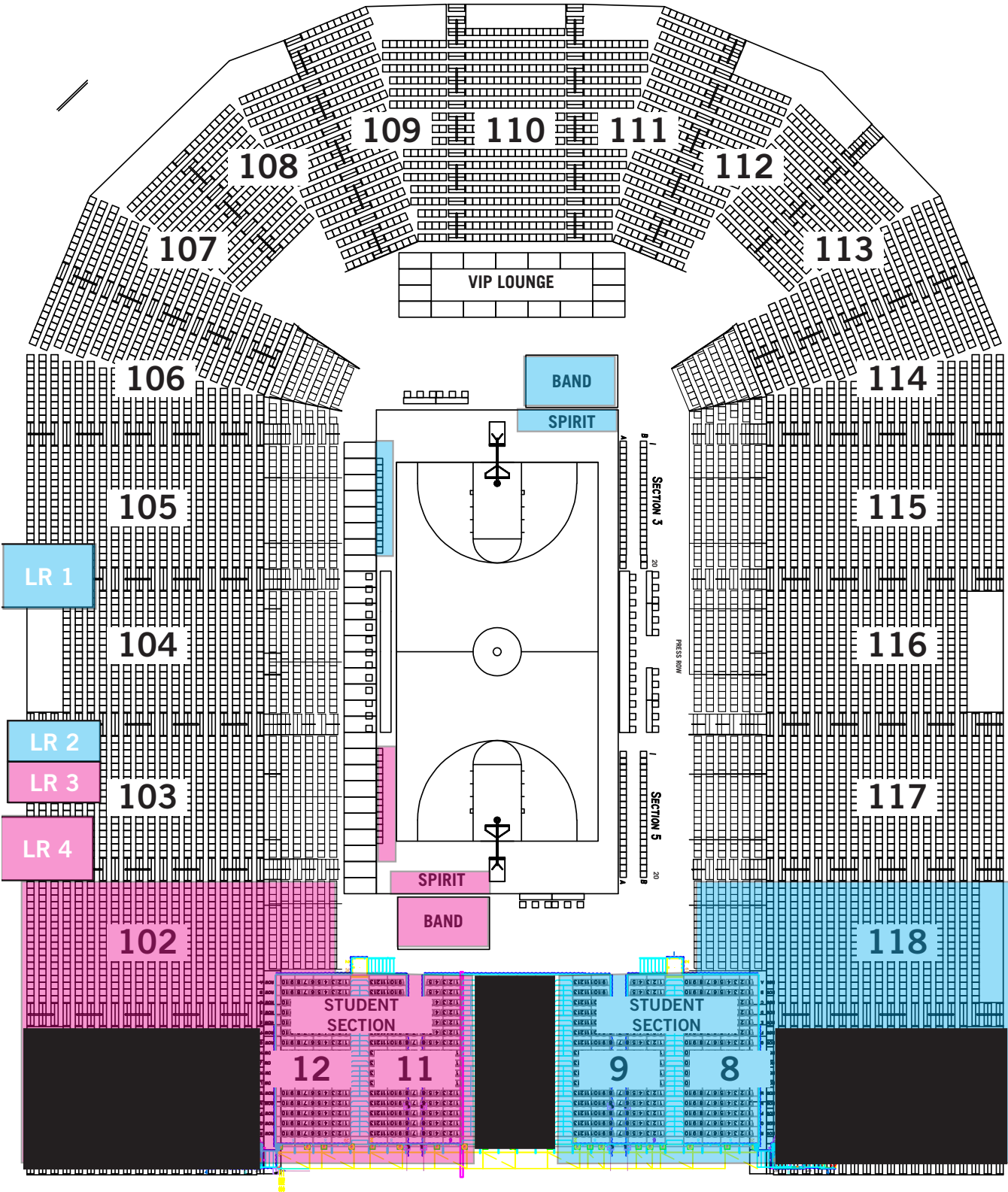
TEAM
ENTRANCE

LEGEND

- L1-4 Locker Room 1-4
- C1-4 Coach Locker Room 1-4
- TR Training Room



APPENDIX 6 • ORLEANS ARENA SEATING MAP



APPENDIX 7 • BURNS ARENA EAP

Emergency Action Plan (EAP): **BASKETBALL (Burns Arena)**

Address: 400 S. 800 E., St. George, UT 84770



| Emergency Action Plan Key | |
|---------------------------|--|
| Ambulance Access | |
| X-Ray | |
| Cold Immersion Tub | |
| Lightning Shelter | |

Role of First Responders:

- | | |
|---|---------------------------------|
| 1. Immediate care of the injured / ill athlete(s) | 3. Retrieve emergency equipment |
| 2. Activate EMS | 4. Control scene |

Venue Directions: Burns Arena is located at 400 South and 800 East. Ambulance access for court level emergencies will be directed to the tunnel on the south end of the building which is accessed by turning off of 700 East into the parking lot just north of Greater Zion Stadium, continuing past the Trailblazer Sports Medicine building & turning left immediately. An individual will be designated to meet the ambulance at the top of the tunnel to provide directions. Access for the mezzanine level will be directed to the main doors on the east side of the building located next to the roundabout. For all official athletic practices and events, athletic trainers, coaches and facility management personnel have keys to unlock all doors.

Emergency Personnel: Athletic Trainers and Physicians are in the facility for all home competitions. Athletic Trainers are on site for all official practices.

| | | |
|--------------|-------------------------|---------------------------------------|
| Bruno Silva | (801) 809-4369 (MBB AT) | Dr. Christian Millward (Head Team MD) |
| Barb Russell | (509) 432-6452 (WBB AT) | Dr. Ben Buchanan (Team MD) |

Emergency Equipment: An AED, vacuum splint bag, supplemental oxygen, and emergency bag are located next to the home team bench for all home games. A spine board with spider straps is located in the satellite AT facility just off the floor. If X-ray is needed it is located in the sports medicine complex just south of the field. If exertional heat illness is expected, there is an emergency cooling tub and equipment also located in the main sports medicine complex.

Medical Facilities: Ambulance transports will go to Intermountain St. George Regional Hospital, a Level II Trauma Center located at 1380 E Medical Center Drive (main switchboard (435) 251-1000).

Medical Time Out: A medical time out will be conducted prior to games, with both medical staffs, to go through a pre-game checklist reviewing the venue EAP, introducing staff members (roles and locations, including team physician on-site), discuss communication, ambulance access, emergency equipment (type and locations), designated transport facility, emergency protocols, and any issues that could potentially impact the EAP.

APPENDIX 8 • ORLEANS EAP

**Emergency Action Plan
Western Athletic Conference
Basketball Championships
The Orleans Arena
4500 Tropicana Ave, Las Vegas, NV 89103**

**Emergency Response Team Members and Roles****Team Athletic Trainer, Team Physician, and other Team Medical staff**

- Immediate care of the victim (Team Medical staff will take the lead on the care)
- Delegate tasks to other members of Emergency Response Team

Tournament Physician and Tournament Athletic Trainer

- Assist Team Medical staff with immediate care of the victim
- Activation of EAP and EMS if needed
- Retrieve emergency equipment
- Direct EMS to victim
- Scene Safety and control: limit scene to medical staff and move bystanders away
- Assist Team Medical staff and facilitate medical care as needed
- Coordinate with event medical, operations, and admin staff to facilitate further care

Court-side Paramedic and EMT

- Assist Team Medical staff with immediate care of the victim in emergency scenarios and when called up
- Transport of athlete off court, and to hospital if needed
- Coordinate with event medical, operations, and admin staff to facilitate further care

Pre-Event Checklist:

- Review and update venue Emergency Action Plan (this document)
- Review EMS entry points and ensure all necessary doors and gates are unlocked
- Establish a communication system between medical staff and event staff at beginning of event
- Establish roles for medical staff and event operations/admin staff for emergency response
- Locate emergency equipment and check to ensure it is in good, working order
- Ensure all emergency equipment is easily accessible/review location
- Review use of available emergency equipment
- Review venue address and directions for EMS entry to venue

Emergency equipment and AED Locations:

- EMS staff and EMS equipment stationed adjacent to Loading Bay Court Entrance during games
- AED and splinting materials will be stationed behind bench closest to loading dock

Event Medical Contacts

Medical Coordinator - Wyatt Blue - 603-812-6913
Tournament Lead Physician - Will Rosenberg MD - 702-803-0552
Tournament Host Athletic Trainer - Nick Talbott - 775-835-1331

APPENDIX 8 • ORLEANS EAP



**Emergency Action Plan
Western Athletic Conference
Basketball Championships
The Orleans Arena
4500 Tropicana Ave, Las Vegas, NV 89103**

Documentation

The following information must be collected and documented by Event Medical Staff each time EMS is activated:

- Full name of the victim
- Suspected injury / condition of victim
- Vital signs and neurovascular status
- Time of EMS call, arrival and transfer of care, ambulance #, and medical facility transported to
- If the victim is a minor, document the parents name / phone number for proper follow-up

Emergent Referral Guidelines

Injuries requiring emergent referral involve those that present an immediate risk to life or limb or that carry a high risk for permanent disability if further medical care is not provided immediately.

All injuries and illnesses described below require emergent referral to a local emergency department via ambulance.

- Closed head injuries involving any of the following: loss of consciousness greater than 30 seconds, seizures, repeated vomiting, focal neurologic symptoms, or deteriorating level of consciousness
- Concern of potentially catastrophic cervical, thoracic or lumbar spine injury
- Any injury or illness that presents an immediate risk to the athlete or individual’s airway, respiration or circulatory status
- Open fractures and dislocations
- Injuries that have a risk of acute neurovascular compromise
- Heat Stroke
- Cardiac Conditions, Exertional Sickling or Lightning Strike
- Anaphylactic, Diabetic, or Septic Shock
- Severe External Trauma or suspected Internal Bleeding / Trauma
- Any injury that, in the athletic trainer’s professional opinion, presents emergent risk to the health and well-being of the athlete or individual

Nearby Medical Facility Locations: *(Teams are free to take injured athletes to ANY medical facilities)*

Urgent Care - CareNow Urgent Care
2269 N Green Valley Pkwy, Henderson, NV 89014

Emergency Department - University Medical Center
1800 W Charleston Blvd, Las Vegas, NV 89102

Imaging - Desert Radiology
4880 S Wynn Rd., Las Vegas, NV 89103
702-759-8600

APPENDIX 9 • WAC CONCUSSION MANAGEMENT POLICY

WAC Concussion Management Policy

Adopted 10/25/16

Revised 1/12/17

The NCAA requires all active member institutions to have a concussion management plan for their student-athletes.

Championship hosted by the WAC (neutral site): Traveling institutions shall follow their concussion management plan while participating in WAC championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the championship physician/trainer will examine the student-athlete and will determine medical clearance.

Championship hosted by an institution: Traveling institutions shall follow their concussion management plan while participating in WAC championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host institution's concussion management plan will be activated.

The NCAA legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the WAC tournament physician or their designee will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.